



September 3, 2013

Karen Dial
H.B. Drollinger Co.
President

John Ruhlen
Ruhlen & Associates
Secretary

Miki Payne
H.B. Drollinger Co.
Treasurer

William F. Allen
HFH Ltd.

Ms. Miranda Paster
Office of the City Clerk
City of Los Angeles
City Hall, Room 224
200 North Spring Street
Los Angeles, CA 90012

RE: Westchester Town Center BID Invoice for Assessment Funds

Dear Ms. Paster:

Pursuant to Agreement #C120115, the Westchester Business Improvement Association (WBIA) hereby requests payment of \$118,114.42 as detailed below:

Agency Account #18883

Jack Davis
Coldwell Banker Realtors

SAS Collection Rec'd on 04/04/2013	\$ 11,245.38
Accrued Interest from 01/01/13 to 03/31/2013	13.33
04/19 County Remittance Rec'd on 04/24/2013	87,507.34
County Remittance Rec'd on 07/23/2013	19,028.29
Accrued Interest from 03/01/13 to 06/30/13	<u>320.08</u>

Sander de Wildt
CB Richard Ellis

Heather Lemmon
The Real Estate Consultants
LB Property Management

Available for Reimbursement	\$ 118,114.42
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Donald R. Duckworth
Executive Director

I certify that: the payment requested will be expended in accordance with the provisions of the Management District Plan for the Westchester Town Center Business Improvement District; that I represent the WBIA; and, that I am authorized to make this request on behalf of the organization.

Please electronically transfer this payment to "Westchester Business Improvement Association." The appropriate banking information is on file in the City Clerk's Office.

Sincerely,

Donald R. Duckworth
Executive Director

C: Rick Scott, Office of the City Clerk
Rosemarie Hinkson, Office of the City Clerk
Accounts Payable / Special Assessment Section, Office of the City Clerk